Pell & Ashby
ARCHITECTS

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Invoice

Hawthorn Lane House, Stage 4
1 September to 31 October 2026

BILLED TO
Clara Wendt, Wendt Family Trust
3 Hawthorn Lane, Saffron Walden CB11 4QE

INVOICE	ISSUED	DUE	AMOUNT DUE
PA-0114	4 November 2026	4 December 2026	**£17,731.20**

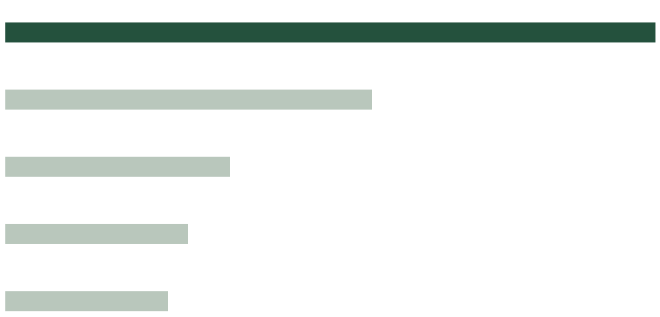
WORK	HOURS	RATE	AMOUNT
Technical design drawings Plans, sections and elevations at 1:50; key details at 1:5	64	£95	6,080.00
Specification and schedules Doors, windows, finishes and ironmongery	36	£85	3,060.00
Structural coordination With Hale Engineering: steel frame and foundations	22	£95	2,090.00
Planning conditions Materials, landscaping and drainage: conditions 3, 5 and 9	18	£95	1,710.00
Site visits and minutes Four visits, 2 September to 28 October	16	£95	1,520.00
Expenses, at cost Printing and rail travel; receipts attached	–	–	316.00
		Subtotal	14,776.00
		VAT at 20%	2,955.20
		Total due	£17,731.20

PAY BY TRANSFER	ACCOUNT NAME	SORT CODE · ACCOUNT	REFERENCE
Within 30 days, please	Pell & Ashby Ltd	20-45-77 · 63418820	PA-0114

Where the hours went

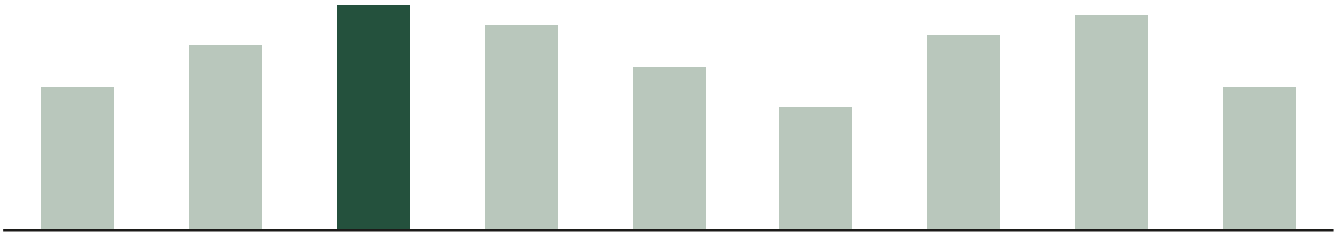
Stage 4 took 156 hours between 1 September and 31 October. Here they are by phase, by week and by the people who worked them.

BY PHASE



Technical design drawings	64 h · 41%
Specification and schedules	36 h · 23%
Structural coordination	22 h · 14%
Planning conditions	18 h · 12%
Site visits and minutes	16 h · 10%

BY WEEK



14 h	18 h	22 h	20 h	16 h	12 h	19 h	21 h	14 h
31 Aug	7 Sep	14 Sep	21 Sep	28 Sep	5 Oct	12 Oct	19 Oct	26 Oct

BY PERSON

Ines Morrow	Project architect	74 h	47%
Sam Okafor	Architectural assistant	34 h	22%
Hannah Pell	Director	28 h	18%
Oliver Ashby	Director	20 h	13%

Hours are recorded to the quarter hour and rounded here, so the phases add up to the total. The full timesheet is yours on request.